

**ST. BERNARD-ELMWOOD PLACE SCHOOLS**  
**January 10, 2022**  
**AGENDA**  
**5:30 p.m. Budget Hearing**  
**5:45 p.m. Organizational Meeting & Regular Meeting**

- I. President Pro Tempore Calls Meeting to Order
- II. Pledge to the Flag
- III. Administer Oath of Office to New Board Members
- IV. Roll Call
- V. Election of President  
President Assumes Control of the Meeting
- VI. Election of Vice President
- VII. Set Date, Time, and Place of Regular Meetings for 2022  
WHEREAS, the Board of Education is required to establish dates, times, and locations of its regular Board meetings, and

WHEREAS, changes or additional meetings may be made if determined necessary in addition to special meetings as provided for in Ohio Revised Code 3313.16 and governed by Ohio Revised Code 121.22.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of Ohio Revised Code 3313.15, the Board of Education shall hold its regular meetings for 2022 in the Board Room at 5:45 p.m. on the following dates:

January 10 (pre-approved)	July 25
February 28	August 22
March 28	September 26
April 25	October 24
May 23	November 21
June 27	December 12

- VIII. Set Bond for Treasurer and Board President  
Treasurer - \$35,000 - Board President - \$20,000

IX. Authorization for Treasurer to Pay All Bills as they are Presented, Provided that Funds are Available, and to Report Monthly to the Board of Education Those Bills That Were Paid

X. Adopt Modified 2022-2023 Tax Budget as Presented at Budget Hearing

XI. Authorization of Fund Signature

It is recommended to approve authorization of the Treasurer as signatory, required for the disbursement of district funds.

XII. Appointment of Purchasing Agent

WHEREAS, the Superintendent is the Chief Executive Officer of the Board of Education; and

WHEREAS, the acquisition of supplies, equipment, and services is centralized in the Superintendent's office and through whose offices all purchasing transactions are conducted, and

WHEREAS, the Superintendent is authorized to employ legal, consultant, and contracted services during the year and until the organizational meeting of 2023.

NOW, THEREFORE, BE IT RESOLVED under the provisions of Ohio Revised Code 3313.47 and Ohio Revised Code 3319.01, the Board assigns the Superintendent the responsibility for the quantity and quality of purchases; and

BE IT FURTHER RESOLVED under the provisions of Ohio Revised Code 3313.47 and Ohio Revised Code 5705.41, the Superintendent or his/her designee is hereby designated purchasing agent and authorized to approve purchases within the appropriate amounts insofar as such purposes are consistent with the approved educational goals and programs of the district.

XIII. Establish a Service Fund

In accordance with Ohio Revised Code 3315.15, a service fund for members of the Board of Education or their designated representatives to attend professional meetings or conferences in performance of their duties as representatives of the school district may be established and that this be set at \$5,000. (Ohio Revised Code 3315.15 permits Boards of Education to appropriate \$2.00 per child or \$20,000, to establish a service fund.)

XIV. A. Authorization for Treasurer to Invest Interim Funds

It is recommended that the Treasurer be authorized to invest interim funds at the most productive interest rate whenever interim funds are available. Said funds are to be invested only with financial institutions which have complied with collateralization requirements set forth in the Ohio Revised Code.

B. Authorization for Superintendent to Employ Temporary Personnel in Order to Cover Emergency Situations

WHEREAS, it may become necessary to employ personnel for emergency or unexpected situations on a short term, casual, per diem/hourly basis; and

WHEREAS, it may be inefficient to call a special board meeting to employ such persons and/or not in the best interest of the district to wait until such time that the Board might meet.

NOW, THEREFORE, BE IT RESOLVED that the Superintendent is hereby authorized to employ such certificated and classified personnel as needed, as defined in Ohio Revised Code 3313.47; and

BE IT FURTHER RESOLVED, under the provisions of Ohio Revised Code 3313.47 the Superintendent shall present such employment recommendations to the Board at the next regular meeting for formal action.

C. Authorization for Superintendent and Treasurer to Attend Meetings that are Considered Essential or Beneficial in Carrying out Their Responsibilities

D. Authorization to Pay Expenses for Board Member Meetings

It is recommended that attendance and payment of expenses (i.e. meals, registration, and mileage) incurred by Board members at various related meetings held throughout the year be approved.

E. Authorization to Compensate Board of Education Members for Approved Training Programs

WHEREAS, Section 3313.12 of the Ohio Revised Code provides that a board of education of any school district may provide by resolution compensation of its members for attendance at approved training programs in an amount not to exceed \$60.00

per day for training programs three hours or less in length and \$125.00 per day for training programs longer than three hours in length; and

WHEREAS, this Board desires to set compensation levels for its members for attendance at approved training programs pursuant to Section 3313.12 of the Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard-Elmwood Place City School District, County of Hamilton, State of Ohio, that:

Section 1. This Board hereby finds, determines, and declares that the compensation of Board of Education members for attendance at approved training programs be set at \$60.00 per day for training programs three hours or less in length and \$125.00 per day for training programs longer than three hours in length;

Section 2. A request for compensation for attendance at an approved training program shall be at the discretion of each Board Member. In order to receive compensation, the training program must be approved by the Board as a professional conference, and the Board Member seeking payment shall present to the Treasurer a request for compensation.

Section 3. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board.

Section 4. This Resolution shall be in full force and effect from and immediately upon its adoption.

F. Liaison Appointments

1. Curriculum Council Liaison
2. Student Achievement & Student Affairs Liaison
3. Education Hall of Fame Committee Liaisons
4. Alumni Association Liaison
5. Great Oaks Institute of Technology & Career Development Liaison – In October 2019, Micki Spears was Board approved for a three-year term.
6. Legislative Liaison
7. Tax Incentive Review Council Member
8. Finance Advisors
9. Audit Liaisons
10. Business Liaison

XV. Public Participation

XVI. Motion to Approve Minutes of Regular Meeting on December 13, 2021

XVII. Financial Report and Report of the Treasurer

A. Approve Financial Report for December 2021

B. Approve Investments for December 2021

Investments - General

Star Ohio \$ 15,875,040.51

Investment Interest - General

Star Ohio - General 1,201.85

US Bank 13.29

Investments – Building Project

Star Ohio Bond Retirement 139,785.29

Star Ohio LFI 4,246,510.23

Star Ohio Local Share 3,371,585.68

Star Ohio State Share 4,300,502.07

Investment Interest – Building Project

Star Ohio Bond Retirement 10.24

Star Ohio LFI 322.81

Star Ohio Local Share 258.66

Star Ohio State Share 325.27

C. Accept the Following Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Lisa Vanderbilt	\$250.00	007 9076	Tina Siegel Scholarship
Donald & Sharon Weston	100.00	200 9208	SBE Student Council

D. Approve Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order as Presented

AED Team \$ 9,904.50

Bureau of Works Compensation 36,124.00

Hamilton County ESC 79,837.46

Ohio School Boards Association 930.00

St. Joseph Orphanage 6,373.64

The T-Shirt Company 423.75

Torbeck Auto Repair 4,556.22

E. Mileage Reimbursement Rate

It is recommended that the mileage reimbursement rate be revised to the IRS standard mileage rate of 58.5 cents per miles for all business miles driven, effective January 1, 2022.

F. Approval of Ohio School Boards Association Membership

It is recommended that the Board continue its membership in the Ohio School Boards Association, the Briefcase subscription, the School Management News subscription and the Legal Assistance Fund.

G. Approval of Comprehensive Insurance Policy

It is recommended that the comprehensive insurance policy with Trident/Argonaut Insurance Company, effective July 1, 2022 through July 1, 2023 be approved. This policy provides coverage for the district's building contents, and vehicles.

XVIII. Old Business

XIX. New Business

A. Personnel

1. Retirement

It is recommended that Virginia Wood's retirement be approved, effective April 1, 2022.

2. Resignation

It is recommended that Sarah Reed's resignation be approved, effective January 3, 2022.

3. Employment of Paraprofessional

It is recommended that Lucas Holden be employed as a Paraprofessional for the remainder of the 2021-2022 school year, Step 1, effective January 3, 2022.

4. Leave of Absence Without Pay

It is recommended that Brittany Coy's request for a leave of absence without pay for up to two years be granted, effective January 11, 2022, per the OAPSE contract.

- B. Approval to Continue Open Enrollment for the 2022-2023 School Year  
It is recommended that the district continue Open Enrollment for the 2022-2023 school year.
- C. Resolution Authorizing Membership in the Ohio High School Athletic Association  
By resolution, the Board of Education of the St. Bernard-Elmwood Place City School District authorizes membership in the Ohio High School Athletic Association for schools under its jurisdiction. Schools eligible for membership are those that include one or more grades at the 7-12 level. It is agreed that these schools will conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations, and Decisions of the Ohio High School Athletic Association. This resolution shall remain in effect for the school year 2022-2023.
- D. Miscellaneous - Liaison Reports
1. Curriculum Council Liaison
  2. Student Achievement & Student Affairs Liaisons
  3. Alumni Association
  4. Great Oaks Institute of Technology & Career Liaison
  5. Legislative Liaison
  6. Business Liaison
  7. Transition Planning Group – Dr. Mimi Webb
  8. President’s Report – Linda Radtke
  9. Superintendent’s Report - Dr. Mimi Webb
  10. Building Project Update – Bruce Helwagen
- E. Adjournment

Records Retention Commission will meet immediately after Board meeting.  
Commission consists of Board President, Superintendent, and Treasurer.